



PRAKASH DEEP FLAT OWNERS WELFARE SOCIETY (REGD.)

11TH FLOOR, PRAKASHDEEP BUILDING NO.7, TOLSTOY MARG, NEW DELHI-110001.

By Email, WhatsApp group of society and through society' website

To,

Members of the society
Prakash Deep Flat Owners Welfare Society
Prakash Deep Building, 7 Tolstoy Marg
New Delhi 110001.

Sub: - Communication in respect of MOM of AGM dated 20th September 2025 and MOM dated 14th March 2026.

Dear Sir/ Ma'am,

In pursuance of AGM dated 20th September 2025, the Election Committee consisting of three members have been constituted to conduct the election in April 2026. The executive committee has held meeting on 14th March 2026 and made clarification/ modification, in consonance of AGM dated 20th September 2025 with unanimous decision. The MOMs are self-explanatory.

The MOM dated 14th March 2026, MOM of AGM dated 20th September 2025 and existing bylaws of the society are appended with this letter for your perusal.

Thanks & Regards

For Prakash Deep Flat Owners Welfare Society



Secretary*

Note: To save the paper and unnecessary expenses of the society, this communication is not communicated through hard copy to individual, rather soft copy of the communication would suffice of the purpose.

AGM MINUTES

OF MEETING

HELD ON

20TH

SEPTEMBER

2025



PRAKASH DEEP FLAT OWNERS WELFARE SOCIETY (REGD.)

11TH FLOOR, PRAKASHDEEP BUILDING NO.7, TOLSTOY MARG, NEW DELHI-110001.

Society Registration Number:- S/362/2013/7390

Minutes of Annual General Members Meeting held on 20.09.2025 at Freemasons Hall, The Masonic Fraternity of New Delhi, Janpath, New Delhi-110 001 during **11.30 a.m. till 2.30 p.m.**

A. Present: -

List of Flat Owners/Members present personally as well as through their proxies as per **ANNEXURE - 1**.

B. QUORUM: -

The quorum not being present at the scheduled time at 11:30 a.m., the Secretary announced the meeting adjourned for 15 minutes i.e. till 11.45 a.m.

The adjourned AGM commenced at 11.45 a.m. with the members present as quorum.

C. CHAIRPERSON:

Mr. Ashok K. Jain, (President of the Society) was elected as the chairperson of the Annual General Meeting.

D. Welcome by the PRESIDENT:

The meeting commenced with the welcome speech of the President. After completing his presentation, Mr. Lokesh Kumar-Secretary addressed the Meeting and informed about overall developments done in the past and he wanted to update about the future plans.

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Website Address :- www.prakashdeeprwa.com



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E. Main Business of the AGM:

The Secretary took up the 4th item of the agenda i.e. Adoption of the Audited financials for the financial year 2024-25 (year ending 31.03.2025). The members approved the Audited Financials of the Society. In this respect, the following Resolution passed:

The Secretary took up Agenda Item No. 5. He informed the Members that Mr. Rastogi, representing M/s Rastogi & Associates, has merged with M/s Sushil Poddar & Co., and that the accounts as on 31.03.2025 have been certified by Mr. Rastogi under his signature, affixed with the seal of M/s Sushil Poddar & Co.

Regarding the appointment of the Auditor for FY 2025-26, it was decided that confirmation of the appointment would be considered by a committee to be formed after the election.

“Resolved that, the Audited Financials of the Society for the Financial Year 2024-25 be and are hereby adopted and approved by the General Body at its AGM.”

“Resolved further that the adopted Financial statement be submitted to the Registrar of Societies, New Delhi for records, under the signature of any two-office bearer, (President/Vice President/Secretary/Treasurer/Executive Member) of the Executive Committee Members of the society.”

F. Further Discussion AGM

1. Few Members raised their concern about ambiguity in bye-Laws since its very old, hence they informed that some amendments are required in the Bye-Laws. Which committee accepted and requested the members to put forward their

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suggestion towards any changes or amendments in the Bye-Laws, which will be discussed, placed before the Committee meeting as well as flat owners' meeting for approval and amendment.

2. Mr. Lokesh, Secretary conveyed to the members that in April 2026, managing committee of the society' election has been scheduled and therefore Appointment of Returning Officer is required. He then announced and requested to the members/attendees to please come forward and volunteer their name as Returning officer to make the election process smooth and transparent. In this context following members/attendees volunteer themselves as RO.

- | | |
|--------------------------|---------------------------------|
| I. Mr. Anil Jain, | Flat Owner/Occupants of 1104 |
| II. Mr. Rajesh Rai | Flat Owner/Occupants of 1111 |
| III. Mr. Sanjeev Singh | Flat Owner/ Occupants of 202 |
| IV. Mr. Vimal S Mehta | Store Owner/ Occupants of LB-29 |
| V. Mr. Rajeev Mansukhani | Store Owner/ Occupants of LB-25 |

Thus, the election committee consisting of above referred persons are constituted for all necessary action as required for election.

3. At the end of the meeting Mr. Ravi Sharma showed his inability to continue as executive member in the committee and couldn't spare time for the society work due to personal reasons. The committee has kept his request in abeyance as election is schedule in April 2026.

In the meeting following decisions were taken: -

The unanimous decision of all the members presents in the AGM regarding Election to be conducted in April 2026. The present committee members are as

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follows and after the election as on April, 2026, the elected new committee will take over the charge of "Prakash Deep Flat Owner's Welfare Society": -

(1) Mr. Ashok Kumar Jain-(Flat 302)	President
(2) Mr. Ravi Sharma-(Flat 1007)	Vice President
(3) Mr. Lokesh Kumar-(Store LB-11)	Secretary
(4) Mr. Sunil Ambardar -(Flat 307)	Joint Secretary
(5) Mr. Kailash C. Sharma-(Store UB-05)	Treasurer
(6) Mr. D K Devesh-(Flat 607)	Executive Member
(7) Mrs. Ekta Choudhary (706)	Executive Member
(8) Mrs. Neelam Sharma-(Flat 701)	Executive Member

Thereafter with a vote of thanks given by the Chairman the meeting concluded at 2.00p.m.

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Visitor Book

A.G.M. - 20-09-2025

S. No.	Date	Name & Address	FLAT NO	Contact No.	Signature	Remarks E-MAIL - ADD
01	20/09/25	ASHOK KR. JAIN	302	9810012586	[Signature]	ashokkrjain@gmail.com
02	"	LORESA KUMAR	LB-11, 14, 15	9810038054	[Signature]	lorese@rediffmail.com
03	"	Sumathy Sathi	406	9811055548	[Signature]	sumathy.sathi@gmail.com
04	"	V.S. Mehta	LB-29	971137272	[Signature]	mehta.vimals@gmail.com
05	"	Neelam	701-	7911310310	[Signature]	neelamsharma25ap@gmail.com
06	"	D.K. Doregh	607	9999399978	[Signature]	adv.dk.doregh@gmail.com
07	"	K.C. Sharma	WB5	9818855599	[Signature]	Kalraelectro@gmail.com
08	"	haveen sharma sharma	UPF	9071090150	[Signature]	admin@amulab.com
09	"	RAVI SHARMA	1007	9810233693	[Signature]	Sony296@rediffmail.com
10	"	Swati Amberda	302	9211410014	[Signature]	Sunilpamboda@gmail.com
11	"	Nagash Pedma	605	9811061140	[Signature]	
12	"	Anil Jain	1104	981112178	[Signature]	aniljain@rediffmail.com
13	"	ANJAN MANJHANI	LB-25	9811129332	[Signature]	Kamakhshi307@yahoo.com
14	"	ARUN KARANNA	CF-9	9312214082	[Signature]	
15	"	Anura Gupta	101	9810456982	[Signature]	
16	"	Bejant Raw	1111	981059904	[Signature]	111, Pratnagar Boudha
17	"	Beta Choudhary	706	9910376561	[Signature]	
18	"	Shashi Wastal Travels	510	795942042	[Signature]	ina.pandey@rediffmail.com
19	"	Sanjiv S. Chandra	408	987392165	[Signature]	trivignin@yahoo.com
20	"	R. Kumar Singhal & Co (Pradesh)	LB-18	7838997007	[Signature]	shashigupta@rediffmail.com
21	"	Vinod Kumar & Vignika	312	9811193192	[Signature]	

Visitor Book

S.No	Date	Name & Address	FLP/HD	Contact No.	Signature	Remarks
22	20/09/25	Mrs. B. Singh	109	98-101-02088	B. Singh	EMAIL - ADD
23	20/09/25	Dr. B. Singh	206	9205339857	B. Singh	
24	20/9/25	Sri. B. Singh / Amalika	GF 14-15	9811857966	B. Singh	
25	20/9/28	Tamulbala	105	981026327	T. Singh	
26	20/9/25	Arun Jain	105	9899447400	A. Jain	
27	20/9/28	Ravi Khatri	705	9711769432	R. Khatri	RaviKhatri91@gmail.com
28	20/9/25	NITIN GUPTA	503504	981617677	N. Gupta	
29	20/09	Dr. P. A. K. S.	1109	965355633	P. A. K. S.	
30	20/9/25	SURENDER SURI	106	9810439831	S. Suri	
31	20/9/25	Sajjan Bhai	202	9899227789	S. Bhai	
32	11	Ramo Gupta	208	98100066	R. Gupta	
33	20/9/2025	Sabish Khole (NPTing)	704	704215855	S. Khole	
34	20/9/2025	Kulbuktan	911, 912, 411	9811376737	K. Buktan	
35	20/9/2025	(ANKAJ) VERMA (SUSABIN NARAIN)	1105	9811041864	V. Verma	
36	20/21/2025	J.P. Chem Man	1200/807	9811881787	J. P. Chem	
37	20/14/2025	Acharya Anita	711, 271	9810141603	A. Acharya	
38						
39						
40						

**MINUTES OF THE
COMMITTEE
MEETING HELD
ON
14TH MARCH
2026**

MINUTES OF MEETING

MEETING DATE & TIME : 14th March 2026 (03:30 PM – 05:30 PM)
VENUE : PDFOWS Office, 11th Floor, Prakash Deep Building, New Delhi

MEMBERS PRESENT :

1. Mr. Ashok Kr. Jain – President (Absent)
2. Mr. Ravi Sharma – Vice President (Absent)
3. Mr. Lokesh Kumar – Secretary
4. Mr. Kailash Chandra Sharma - Treasurer
5. Mr. Sunil Ambardar – Joint Secretary
6. Mr. D.K. Devesh – Executive Member
7. Mrs. Ekta Choudhary – Executive Member
8. Mrs. Neelam Sharma – Executive Member (Absent)

AGENDA, DISCUSSION POINTS & ACTIONS

1. Reformation of Election Committee

- The Executive Committee deliberated on the conduct of the forthcoming election with reference to the nominations approved in the AGM held on 20.09.2025.

Mr. Rajeev Mansukhani and Mr. Sanjeev Singh expressed their inability to continue as members of the Election Committee due to personal reasons. The Executive Committee accepted their requests for withdrawal.

Accordingly, the Election Committee has been reconstituted to conduct the forthcoming elections with the following election committee members:

- i. Mr. V. S. Mehta
- ii. Mr. Rajesh Rai
- iii. Mr. Anil Kumar Jain

2. Clarification/ Limited Modification of bylaws for forthcoming Election Process:

- The Society was registered on 24.12.2013 with the registration number S/ND/362/2013. The committee has been functioning under the guidance of bylaws with several deviation according to need and requirement of time.
- The executive committee discussed the present byelaws of the society, for the purpose of conducting forthcoming election. The committee while discussing found that some of the bylaws are either silent or has lack of clarity to conduct the forthcoming election. The committee has opinion that during the passage of time, some of clauses in the bylaws, which was framed in 2014 has become a redundant

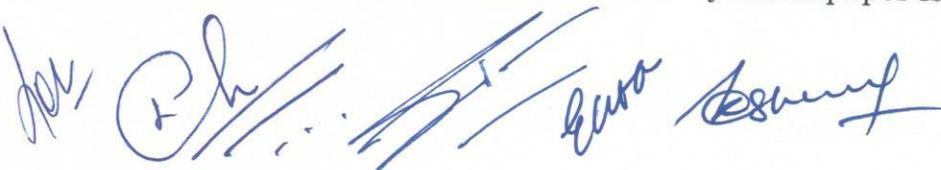


or required modification(s). The committee has taken decision in the light of AGM dated 20th September 2025, wherein, election was announced to be concluded/conducted in the month of April 2026 and further due to paucity of time, the committee decided to make clarification/ modification for forthcoming election, taking in to urgency and further decided to get this MOM deemed approved from the member of society through uploading the same on official WhatsApp group, E-mail or any other mode of communication, calling objection/ suggestion (if any), such objection be made by minimum 10% of the society members i.e. around 20 members. In case of no written suggestion/ objection within seven (7) days from the date of communication, this MOM would be consider deemed approved. Therefore, the committee has resolved followings:

- i. At page-4 & 5 of the bylaws wherein "disqualification" has been defined, Members having arrear of any amount for more than Thirty (30) days are debarred to cast vote and to contest election. For the quick reference, the disqualification clause (page-4 & 5 of bylaws) is reiterated hereunder:

"No apartment owner is entitled to vote on election of members of Executive Committee or President, Secretary, or any other office bearer or entitled to stand for election to such office, if he is in arrears of any sum due from him in respect of his contributions for common expenses, and otherwise or on any account, for more than thirty days."

The executive committee has discussed the timeline granted i.e. 30 days has no certainty from which date these 30 days would be calculated. It is matter of practice of the Estate office to raise maintenance bill quarterly with 75 days of timelines to make payment. The 30 days' time in the bylaws are inconsistent and unpractical, if so, if accepted, majority (more than 90%) of members would be ineligible to cast their vote. Therefore, the executive committee has resolved to modify the timeline for disqualification for this forthcoming election, which would be the last date of last financial year i.e. 31st March 2025 for the purpose of contesting society election. The executive has further resolved that all members of the society be permitted to cast their vote, irrespective of their dues. Such decision has taken, keeping in mind to involve/ include more and more members of the society in its electoral process, so that their participation and involvement would be increased in the affair of the society. Such decision has taken considering that the forthcoming election would be the first election since 2014 wherein election by ballot paper is called.



- ii. The executive committee has also discussed clause "Annual Meeting" at page-9 which is hereunder:

"The annual meetings of the society shall be held on such date as the society may decide. At such meetings there shall be election by ballot of the apartment owners of any executive committee in accordance with requirement of bylaws. The owners may also transact such other business of the society as may be properly come before them"

and "Election" at page-11 which is hereunder:

"The Governing body of the society shall be elected for a term of two years in General Body meeting. The raising hands shall be the mode of the election. The newly elected Governing body list should be attested by three outgoing office bearers."

The clauses of byelaws are seems to be contrary to the clause annual meeting of the bylaws, wherein, the election by ballot is prescribed but in clause "Election" raising hand is prescribed as mode of election. The executive committee, to make the election process more transparent and acceptable, resolved to adopt to conduct election by ballot paper in terms of clause "Annual Meeting" at Page-9.

- iii. (a) The executive committee further discussed the clause "Voting" at page-12 of the bylaws, wherein, one apartment/unit would carry one vote is provided. It is further clarified that individual members can nominate their "Family Members" or authorized representative to cast vote on their behalf. It is further clarified that such authority letter of the member is required in written format with their signatures subscribed and be communicated to official E-mail of the society (prakashdeeprwa@gmail.com) or through hard copy to the society office or through society' official WhatsApp number (9211728450) on or before seven (7) days in advance from the date of election.

(b) The committee further clarified that in case of apartment/unit owned by two or more individuals, the first name of joint ownership of the unit is permitted to cast vote without any authority letter, However, in case the subsequent name/owner of the joint ownership would intend to cast vote, the same shall be allowed with authority letter signed by all joint owners of the unit/ apartment. It is further clarified that such authority letter of the joint member is required in written format with their signatures subscribed and be communicated to official E-mail of the society (prakashdeeprwa@gmail.com) or through hard copy to the society office or through society' official WhatsApp number (9211728450) on or before seven (7) days in advance from the date of election.



- (c) The executive committee further deliberate of the issue of ownership/ membership retained by legal entities i.e. Company/ LLP/ Firm/ Trust/ Society etc. The authorised representative of such legal entity be permitted to cast their vote subject to written authority letter on letter heads of legal entity, duly signed and stamped by Director/ CFO/ CA/ Partner or head of the legal entity. It is further clarified that such authority letter be communicated to official E-mail of the society (prakashdeeprwa@gmail.com) or through hard copy to the society office or through society' official WhatsApp number (9211728450) on or before seven (7) days in advance from the date of election.
- iv. The executive committee further deliberate to draft nomination form to conduct forthcoming election for the position of President/ Vice- President, Secretary/ Joint-Secretary/ Treasurer and Executive Members. The committee would provide nomination form for each post in course of time for below mentioned seven (7) positions.
- President (One)
 - Vice President (One)
 - Secretary (One)
 - Joint Secretary (One)
 - Treasurer (One)
 - Executive Member (Two)
- v. The Executive committee has also deliberated and resolved that the new committee may invite any two members of the outgoing committee/ Previous committee to include in the new executive committee as Ex-officio member for the smooth functioning of Society.
- vi. Election process would commence in terms of instant MOM after expiry of seven (7) days from the date of communication of this MOM, if substantive objection would not be received by the society through society official E-Mail id i.e. prakashdeeprwa@gmail.com, Such objection be made by minimum 10% of the society members i.e. around 20 members.
- vii. The Executive has also resolved to call Annual Meeting/ Special Meeting on the day of forthcoming election, wherein, this resolution/ modification would be signed and formally approved by the members of the society. Thus, the day of election would be for dual purpose i.e. approval of this resolution/ modification of bylaws and conducting election.



3. Other day to day issues for the discussion of Monthly Meeting.

- i. Finalization of replacement of old MS window with UPVC window
 - Deferred to next committee meeting due to no urgency as of now
- ii. Discussion on Public Notice received from Ansal API
 - Deferred to next committee meeting due to no urgency as of now
- iii. Monkey menace issue and appointment of monkey management companies/expert who controlled Monkey issues.
 - Deferred to next committee meeting
- iv. Update on GST Order U/s 73, FY 2021-22 received from GSTO.
 - The CA explained the case to the committee and advised that filing an appeal would be the appropriate course of action, as rectification of the order is presently not feasible due to the non-availability of the GST officer and the approaching last date i.e. 30th March 2026 for filing the appeal. After discussion, the members approved the proposal to file an appeal and requested the CA to prepare and share the draft appeal letter for members' review on or before 20th March 2026 for timely finalization of appeal request letter, before submission to the department for further necessary action.

