



PRAKASH DEEP FLAT OWNERS WELFARE SOCIETY

GSTIN : 07AACAP8786B1ZC

PAN NO : AACAP8786B

RWA/PD/2026-27/002

Dated: - 04.04.2026

To,
Members of the Society
Prakash Deep Flat Owners Welfare Society

Subject: Invitation to Attend Extraordinary General Body Meeting (EGBM) and Election Proceedings.

Dear Members,

You are hereby cordially invited to attend the forthcoming Extraordinary General Body Meeting (EGBM) cum Election of the Society scheduled as per the details below:

Date: Sunday, 19th April 2026

Time: 10:00 AM to 05:30 PM

Venue: 11th Floor, Prakash Deep Building, 7 Tolstoy Marg, New Delhi – 110001

The agenda of the meeting includes discussion and approval of proposed rectifications and amendments to the Society's Bye-Laws. These amendments require approval by the requisite quorum of members present on the same day.

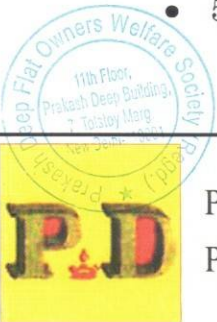
The schedule for the day will be as follows:

- 10:00 AM to 12:30 PM: EGBM (Discussion and approval of resolution for limited amendment of Byelaws as per **ANNEXURE-A**.)
- 12:30 PM to 1:00 PM: Lunch
- 1:30 PM to 5:00 PM: Election Voting Process
- 5:00 PM to 5:30 PM Counting of votes and announcement of result

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PRAKASH DEEP BUILDING 11TH FLOOR, 7 TOLSTOY MARG, NEW DELHI-110001

Ph.:011-43560203, Email : prakashdeprwa@gmail.com,



High tea will be served between 10:00 AM to 12:30 PM during the EGBM session and an additional session will be arranged between 4:00 PM to 5:00 PM. Lunch will be served from 12:30 PM to 1:00 PM.

Post approval of the amendments, the Society's Committee Election process will be conducted as per the approved framework by the election committee and as per attached guidelines as **ANNEXURE-B**

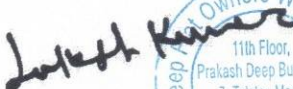

The Society election is called for the position available in the byelaws, the schedule of election and its important timeline is also annexed in **ANNEXURE-C**

All members are requested to kindly make it convenient to attend the meeting and participate in the election process as per the above schedule. Your presence and active participation are essential to ensure the successful conduct of this important Society event.

We look forward to your full cooperation and 100% participation.

Warm Regards,

For Prakash Deep Flat Owners Welfare Society



Secretary

-: ANNEXURE-A :-

Resolutions

- 1) **RESOLVED THAT:** At page no-3 of the bylaws of the society, under heading of “MEMBERS OF SOCIETY” at clause -1 is deleted and further amended and read as follows:

“All person(s), who have attended the age of majority and is owner of the any unit of Prakash Deep Building, subject to payment of Rs. 1000/- plus GST as nonrefundable membership fee would be included in the list of the members of the society”

- 2) **RESOLVED FURTHER THAT:** At page no-4 of the bylaws of the society, under heading of “DISQUALIFICATION” the word “*apartment owner*” shall be replaced by “*unit holder*”

and

the word “*thirty days*” shall be replaced by “*four quarterly billing cycle*” will be now read as follows:

*“No **unit holder** is entitled to vote on the election of members of the executive committee or President, Secretary, or any other office bearer or is entitled to stand for election to such office, if he is in arrears of any sum due from him in respect of his contributions for common expenses, and otherwise or on any account, for more than **four quarterly billing cycle.**”*

- 3) **RESOLVED FURTHER THAT:** at page no-11 of the bylaws of the society, under heading of “ELECTION” is deleted and amended further and read as follows:

“The governing body/ Executive committee of the society shall be

a. elected for the term of two years from the date of Election

b. election would be conducted by ballot paper only.

c. The newly elected executive committee/ governing body list should be attested by three outgoing office bearers”

ADDITIONAL RESOLUTION

Suggestion from Mr. Ashok Jain- President of Society that the following paras/lines from the bylaws are required to be amended/deleted after discussion with Members and Flat Owners in the EGBM dated 19th April 2026:

IT IS FURTHER RESOLVED THAT the following amendment deletions insertion be incorporated in the society bylaws

- 4) At present, the Clause “MORTGAGE/SALE/TRANSFER”, “NOTICE TO SOCIETY” is as follows:

“If any owner mortgages sells/transfers his/her apartment, he/she will be required to obtain NOC from the Society in advance i.e. prior to entering into the transactions of his unit, he/she shall notify to the Secretary or President of the Executive Committee of the Society, the name and address of the mortgagee/purchaser/transferee and the Society shall maintain such information in a book entitled ‘Mortgages/Sales/Transfers of Units’.”

- 5) The Clause “MORTGAGE/SALE/TRANSFER”, “NOTICE TO SOCIETY” is required to be amended in the manner stated. The words “obtain NOC from” to be deleted and in place thereof, the words “give Notice to” will be inserted. The words in second line “in advance i.e. prior to” be deleted and the word “of” will be inserted. In the third and fourth line, the words “Secretary or President of” to be deleted.

After incorporating the above amendments, the Para will be read as under:

“If any owner mortgages sells/transfers his/her apartment, he/she will be required to give Notice to the Society of entering into the transactions of his unit, he/she shall notify to the Executive Committee of the Society, the name and address of the mortgagee/purchaser/transferee and the Society shall maintain such information in a book entitled ‘Mortgages/Sales/Transfers of Units’.”

- 6) Para 2 of “TERMINATION” Clause be deleted, which reads as follows:

“2. If member fails to pay subscription of contribution for three successive years from the date of paying subscription.”

- 7) Para 4 of “SOURCE OF INCOME AND UTILISATION OF FUNDS:”, “FUNDS AND THEIR INVESTMENTS”, “FUNDS” be deleted, which reads as follows:

“4. By raising loans, if necessary subject to such terms and conditions as the Society, may determine in this behalf.”

- 8) Para 2 of “USE OF UNITS: INTERNAL CHANGES” be deleted, which reads as follows:

“2. An owner shall not carry any structural modification or alternation or installation located therein, in its/his unit without notifying the Society in writing.”

- 9) Last line of Para 6 “RULES OF CONDUCT” be deleted, which reads as follows:

“air-conditioning units etc. on the exterior of the building.”

-: ANNEXURE-B :-

Important Instructions for Election Process

- 1. Joint Ownership:** Only the first owner of the unit/flat shall be authorized to vote. In case the first owner is unable to attend, he/she must provide an authority letter in favour of the second/other owner of the unit/flat.
- 2. Company Ownership:** The authorised representative must attend along with a valid authority letter in company letter head issued by the Board/Director/CEO of the company.
- 3. Voting through authorised representative:** If an individual unit owner is unable to attend and wishes to cast their vote, he/she must provide an authority letter in favour of an authorised representative to vote on his/her behalf.
- 4. Identity Verification:** All Members, Authorised Representatives must carry a valid identity proof (Aadhaar Card, Voter ID, or any Government approved document) for verification by the Election Committee.

All members are requested to adhere strictly to the above guidelines to ensure a smooth and transparent election process.

Special Notes: -

- Voting rights will remain with the members, who has already paid the membership fee to the society and do not have any dues till **31.03.2025**.
- Authority letter in favor of authorized representative must be mailed to the society mail-id i.e. prakashdeeprwa@gmail.com or through WhatsApp number 9211728450 on or before 15.04.2026 for timely verification of authority letter.

-: ANNEXURE-C :-

Schedule of election and its important timeline

Date and time pertaining to Election are:

- Sending the notice for EGBM on WhatsApp/ Email/ Website/ Speed Post/ Notice Board to flat/unit owners/members of the society **on or before 04.04.2026,**
- Date of inviting nominations **on or before 12.04.2026.**
- Date of withdrawal of nomination **on or before 16.04.2026 (Only two working days for withdrawing),**
- Updated final list of voters to be provided to the election committee **on or before 16.04.2026,**
- Circular/Notice regarding panel/contesting candidates through WhatsApp group/ Email/ Website/ Notice board **on or before 17.04.2026,**
- Date of EGBM & Election **on 19.04.2026**

Note:

Nomination forms shall be collected from the Management Committee Office located on the 11th Floor on or before 12.04.2026. The duly filled forms shall be submitted at the same office during office hours between 10:00 AM and 4:00 PM, from 13th April 2026 to 16th April 2026.