

Minutes of the weekly meeting held on Friday 31st March 2017

Location: RWA Office, 11th floor, Prakashdeep Building

Date: 31st March 2017

Time: 4:30pm to 5:30pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Lokesh Kumar - Secretary (LB-11)

Mr. Kailash- Member (UB-05)

Mr. Balbir Mehta- Member (Flat No. 710-11)

Agenda of meeting:-

1. Basement 1 and Terrace Rehabilitation/Strengthening work.

a) Work progress discussed and found satisfactory.

2. Electrical cabling distribution and re-routing up to GF.

a) **LOI of Rs. 1025226/- value has been issued to M/s K D Electrical for first phase of electrical work.**

3. **Meeting with M/s Attari Buildtech** has been scheduled and discuss the costing of lift lobby renovation. Members scrutinized the all possibilities to reduce the costing of renovation work and finally asked M/s Attari to submit their quote for consultation and architecture drawings, in this arrangement M/s Attari will make the design and drawings of lift lobby along with BOQ to get the comparative price from open market and M/s Attari will supervise the work as per his design.

4. GST Registration

Society CA Mr. Ambrish Rastogi has informed all the members to provide following documents to initiate the formalities for GST registration:

- a) Photo ID
- b) Address Proof
- c) One passport size latest photographs
- d) Copy of PAN Card