

Minutes of the weekly meeting held on Friday 11th March 2017

Location: RWA Office, 11th floor, Prakashdeep Building

Date: 11th March 2017

Time: 4:30pm to 5:30pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Lokesh Kumar - Secretary (LB-11)

Mr. Kailash- Member (UB-05)

Mr. Balbir Mehta- Member (Flat No. 710-11)

Mr. Anil Arora (Advisor)

Agenda of meeting:- Contract awarding day and other building issues discussions.

- 1. Contract to be awarded for building Rehabilitation/Strengthening.**
 - a) Contract with the value of Rs. 76, 69, 190/- has been signed by the RWA Secretary Mr. Lokesh Kumar and Vice President Mr. Ravi Sharma.
- 2. Discussion on main Lift Lobby, washroom renovation project.**
 - a) Interested Architect called for their design and costing last week, society awaiting their proposal and design.
- 3. Estate office interior re-designing and expansion project along with renovation of pantry and toilet area.**
 - a) Kept on Hold.
- 4. Electrical cabling and main LT panel project**
 - a) This is very important area to look after; society has discussed the plan with one of the interested contractor who is already working in our nearest building (Antariksh Bhawan). Based on the discussion and contractor' survey he has presented the cost of work for entire building where society has decided to submit the quote for only upper basement area and up till GF only. Accordingly vendor has submitted the quote. Society called few more vendor for price comparison.
- 5. Conference room and RWA office to be designed at 11th floor refugee area.**
 - a) Kept on Hold.
- 6. Vertical fire pipe lines need replacement on priority.**
 - a) Kept on Hold.

7. **Out of 18 hose reel drums right away 6 nos. drums need replacement as these are more than 30 years old now and slowly all has to be replaced.**
 - a) Kept on Hold.
8. **Sum-Pump along with pipeline fitting require at the back side area. Tentative costing of same is Rs. 21000/-.**
 - a) Kept on Hold.
9. **DG No. 3 has abnormal smoke, injector pump calibration.**
 - a) Kept on Hold.
10. **Upper Basement Floor repairing/ New Flooring.**
 - a) Discussed and decided that this work will be taken care after completion of strengthening work.
11. **Boom Barrier AMC Renewal**
 - a) Not Discussed.
12. **Office computer antivirus renewal**
 - a) Not Discussed.
13. **Domain Renewal & hosting renewal due.**
 - a) Not Discussed.
14. **3 nos. DG sets needs replacement phase wise.**
 - a) Not Discussed.

Work on hold

1. **Power/Energy Audit pending since Apr 2012 to Mar 2016**
(Apr-12 to Mar-13, Apr-13 to Mar-14, Apr-14 to Mar-15, Apr-15 to Mar-16)
2. **A main Bank Account no (5034) viewing right is needed through net banking. (Pending).**
 - a) Dependency will be Zero to the Bank for getting Statement of Bank account.
 - b) Expedite entry in to tally and immediate verification of online payment through NEFT/RTGS.
3. **Replacement/Modernization of 2 nos. KONE elevators**
4. **File Cabinet (Fire Proof) for Estate Office to upkeep the filing system.**
5. **CCTV Camera & TV relocation/ re-organized, re-wiring and system need to be connected to Estate office computer through switcher control.**
6. **Cash Box Requirement for Estate Office.**
7. **Profac account settlement and staff dues adjustment with Profac Payout.**
8. **Surface parking and back side area repair and paint.**
9. **Terrace parapet walls repair- loose concrete is very dangerous.**