

## **Minutes of the weekly meeting held on Friday 20<sup>th</sup> January 2017**

**Location:** RWA Office, 11<sup>th</sup> floor, Prakashdeep Building

**Date:** 20<sup>th</sup> January 2017

**Time:** 3:30pm to 5:30pm

### **Attendance**

Mr. Ashok Kumar Jain- President (Flat No.-302)  
Mr. Ravi Sharma- Vice President (Flat No. -1007)  
Mr. Lokesh Kumar Gupta- Secretary (LB-11)  
Mr. Kailash- Member (UB-05)  
Mr. Tarun Vohra- Treasurer (Flat No. 105)  
Mr. Arun Jain- Member (Flat No. 507)  
Mr. Balbir Mehta- Member (Flat No. 710-11)  
Mr. Anil Arora (Advisor)

### **Agenda of meeting:- Finalization of Contractor's agreement, safety guidelines along with BOQ and estimated cost of Building rehabilitation, strengthening & water proofing work.**

Referring to various discussions during last two months regarding building rehabilitation work all the members has finalized M/s P. Arora & Associates as our structural consultant who will design BOQ and contractor's agreement and should work out estimated cost of building rehabilitation project.

Accordingly Mr. P Arora has present the BOQ and other require documents for members review and after thorough scrutiny and detailed discussion all the members jointly conclude the total project in three/four phases according to society fund collection in terms of building maintenance charges from the occupants.

Hence resolved that, entire rehabilitation project will be divided in four phases as per follows:

1. Phase -1 Repairing of Basement 1<sup>st</sup> and Terrace water Proofing
2. Phase-2 Repairing of Basement 2<sup>nd</sup> & 3<sup>rd</sup>
3. Phase-3 Repairing of Terrace Parapet walls and exterior wall cracks, windows & provision of air conditioners water drainage system.
4. Phase-4 Modernization of electrical panel and cabling system for entire building

Members also suggest that we should focus towards building beautification also where main lobby looks very dark due to old design, hence all the members jointly decided and that we should call/invite interested architect cum interior designers for new design and renovation work of main lobby. This project will also cover the renovation work of main washroom and building face lifting (front and back side)